

## Permission to Be Added To a Departmentally-Controlled Course

For a course that is departmentally controlled, a student can be added to the course ONLY with instructor permission. To obtain instructor permission, please complete this form as follows:

- (1) Fill out the top half of the form completely.
- (2) Take this form to instructor, and have him/her complete the bottom half of the form. Alternatively, you can attach an email from the professor that clearly indicates his/her permission to add you specifically to the particular course.
- (3) Bring this form to psychology advising (PSY 135) in person to be added to the course. This form will not be accepted over email.
- (4) Any attempt to turn in this form by falsifying an instructor's signature will be considered an honor code violation.

**Student Name:** \_\_\_\_\_ **Student Email:** \_\_\_\_\_

**UFID:** \_\_\_\_\_ - \_\_\_\_\_

**Course:** \_\_\_\_\_ **Section #:** \_\_\_\_\_

**Semester & Year:** \_\_\_\_\_

\*\*\*\*\*

**Instructor Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Instructor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The signature above indicates permission to add this departmentally-controlled course.

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--- For Office Use Only. Do Not Mark! ---	
Processed by: _____	Date: _____