

Permission to Be Added To a FULL Course

For a course that is full, a student can be added to the course ONLY with instructor permission and if the number of seats in the classroom can accommodate an additional student. The psychology advising office cannot add students to courses with insufficient room capacity, even with instructor permission.

To obtain instructor permission, please complete this form as follows:

- (1) Fill out the top half of the form completely.
- (2) Take this form to instructor, and have him/her complete the bottom half of the form. Alternatively, you can attach an email from the professor that clearly indicates his/her permission to add you specifically to a full course.
- (3) Bring this form to psychology advising (PSY 135) in person to be added to the course. This form will not be accepted over email.
- (4) Any attempt to turn in this form by falsifying an instructor's signature will be considered an honor code violation.

Student Name: _____ **Student Email:** _____

UFID: _____ - _____

Course: _____ **Section #:** _____

Semester & Year: _____

Instructor Name: _____ **Email:** _____

Instructor Signature: _____ **Date:** _____

The signature above or the attached email indicates permission to add this student to a course that is full.

--- For Office Use Only. Do Not Mark! ---	
Processed by: _____	Date: _____